



Microsoft® Office 2013: In Practice (Simnet Code not included)

By Randy Nordell, Pat Graves, Kari Wood, Annette Easton



Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton

Randy Nordell **Microsoft® Office 2013: In Practice**
Topic, Instruction, Practice!

Microsoft® Office 2013: In Practice offers a fresh, new approach to teaching today's students Microsoft® Office skills by clearly introducing skills in a logical sequence: 1) Topic 2) Instruction and 3) Practice. Nordell's **T.I.P.s** approach builds a foundation for success by helping students practice what they learn, and provides transferable skills that allow students to grasp critical thinking beyond the textbook assignment.

In Practice seamlessly integrates with SIMnet Online, McGraw-Hill's online learning and assessment solution, which has 1:1 content to help students practice and master computing concepts and Microsoft® Office skills. **In Practice** projects in SIMgrader allow students to practice their skills in a live Office application. Students receive immediate feedback upon completion of these auto-graded projects. The integration of **In Practice** with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles.

 [Download Microsoft® Office 2013: In Practice \(Simnet Code ...pdf](#)

 [Read Online Microsoft® Office 2013: In Practice \(Simnet Cod ...pdf](#)

Microsoft® Office 2013: In Practice (Simnet Code not included)

By Randy Nordell, Pat Graves, Kari Wood, Annette Easton

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton

Randy Nordell **Microsoft® Office 2013: In Practice**

Topic, Instruction, Practice!

Microsoft® Office 2013: In Practice offers a fresh, new approach to teaching today's students Microsoft® Office skills by clearly introducing skills in a logical sequence: 1) **Topic** 2) **Instruction** and 3) **Practice**. Nordell's **T.I.P.s** approach builds a foundation for success by helping students practice what they learn, and provides transferable skills that allow students to grasp critical thinking beyond the textbook assignment.

In Practice seamlessly integrates with SIMnet Online, McGraw-Hill's online learning and assessment solution, which has 1:1 content to help students practice and master computing concepts and Microsoft® Office skills. **In Practice** projects in SIMgrader allow students to practice their skills in a live Office application. Students receive immediate feedback upon completion of these auto-graded projects. The integration of **In Practice** with SIMnet helps to meet the diverse needs of students and accommodate individual learning styles.

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton **Bibliography**

- Sales Rank: #454378 in Books
- Brand: Brand: McGraw-Hill/Irwin
- Published on: 2013-05-02
- Original language: English
- Number of items: 1
- Dimensions: 10.30" h x 2.06" w x 9.80" l, .0 pounds
- Binding: Spiral-bound
- 1120 pages



[Download Microsoft® Office 2013: In Practice \(Simnet Code ...pdf](#)



[Read Online Microsoft® Office 2013: In Practice \(Simnet Cod ...pdf](#)

Download and Read Free Online Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton

Editorial Review

About the Author

Kari Wood, Ph.D. is a Professor of Business at Bemidji State University in Bemidji, Minnesota. She has been an educator for over 12 years at the university level and conducted industry software training prior to her professorship. She holds a bachelor's degree in Business Management from Bemidji State University, a master's degree in Business Administration from Minnesota State University, Moorhead, and a doctorate in Organizational Management, with an emphasis in Information Technology from Capella University, in Minneapolis, Minnesota. Kari is a Microsoft Certified Trainer (MCT). She holds Quality Matters (QM) certification as a peer reviewer for online course design and is also a Certified Computer Examiner (CCE). When she is not teaching, Kari enjoys spending time with her family, playing tennis, lifting, running, reading, and watching movies.

Pat Graves is a Professor Emeritus at Eastern Illinois University in Charleston, Illinois. She began her career as a high school teacher. After receiving her doctorate in Education from Memphis State University (now the University of Memphis), she taught in the Eastern Illinois University School of Business for 20 years. Pat has been an author of PowerPoint textbooks for McGraw-Hill Higher Education since 2002 and has authored textbooks about Microsoft Office 2003, 2007, 2010 and 2013. When not writing, she travels, spends time with family and friends, enjoys the music city of Nashville, and appreciates the peacefulness of the Tennessee mountains.

Annette Easton, Ph.D. is an Associate Professor of Management Information Systems at San Diego State University. She has been an educator for over 20 years at the university level and has served as a school board trustee for eight years. She holds a bachelor's degree in Business Administration from California State University, Fresno, and a doctorate in Management Information Systems from the University of Arizona. Annette has published articles on information technology education, electronic meeting systems, and integrating new technologies into the information systems curriculum. She co-authored *Cases for Modern Systems Development* and she presents regularly at conferences. When not teaching, she enjoys spending time with her family, travelling, and cooking.

Randy Nordell is a Professor of Business Technology at American River College in Sacramento, California. He has been an educator for over 20 years and has taught at the high school, community college, and university levels. He holds a bachelor's degree in Business Administration from California State University, Stanislaus, a single subject teaching credential from Fresno State University, a master's degree in Education from Fresno Pacific University, and a doctorate in Education from Argosy University. Randy is the author of *Microsoft Office 2013: In Practice* and *Microsoft Outlook 2010*, and he speaks regularly at conferences on the integration of technology into the curriculum. When he is not teaching, he enjoys spending time with his family, cycling, skiing, swimming, and enjoying the California weather and terrain.

Users Review

From reader reviews:

Timothy Rowe:

The book Microsoft® Office 2013: In Practice (Simnet Code not included) will bring someone to the new experience of reading any book. The author style to describe the idea is very unique. In the event you try to find new book to read, this book very appropriate to you. The book Microsoft® Office 2013: In Practice (Simnet Code not included) is much recommended to you to study. You can also get the e-book from your official web site, so you can more readily to read the book.

Frank Lantz:

The reserve untitled Microsoft® Office 2013: In Practice (Simnet Code not included) is the e-book that recommended to you to read. You can see the quality of the reserve content that will be shown to anyone. The language that writer use to explained their ideas are easily to understand. The copy writer was did a lot of research when write the book, hence the information that they share for you is absolutely accurate. You also will get the e-book of Microsoft® Office 2013: In Practice (Simnet Code not included) from the publisher to make you much more enjoy free time.

Michael Kruger:

The reason why? Because this Microsoft® Office 2013: In Practice (Simnet Code not included) is an unordinary book that the inside of the reserve waiting for you to snap it but latter it will shock you with the secret this inside. Reading this book alongside it was fantastic author who write the book in such wonderful way makes the content inside of easier to understand, entertaining means but still convey the meaning thoroughly. So , it is good for you for not hesitating having this anymore or you going to regret it. This book will give you a lot of rewards than the other book possess such as help improving your skill and your critical thinking means. So , still want to delay having that book? If I have been you I will go to the e-book store hurriedly.

Patrice Reese:

Do you like reading a reserve? Confuse to looking for your chosen book? Or your book was rare? Why so many query for the book? But virtually any people feel that they enjoy with regard to reading. Some people likes studying, not only science book but also novel and Microsoft® Office 2013: In Practice (Simnet Code not included) or even others sources were given knowledge for you. After you know how the truly great a book, you feel want to read more and more. Science reserve was created for teacher or maybe students especially. Those publications are helping them to put their knowledge. In some other case, beside science publication, any other book likes Microsoft® Office 2013: In Practice (Simnet Code not included) to make your spare time much more colorful. Many types of book like this one.

**Download and Read Online Microsoft® Office 2013: In Practice
(Simnet Code not included) By Randy Nordell, Pat Graves, Kari
Wood, Annette Easton #ZPQS0LMDVJN**

Read Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton for online ebook

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton books to read online.

Online Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton ebook PDF download

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton Doc

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton MobiPocket

Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton EPub

ZPQS0LMDVJN: Microsoft® Office 2013: In Practice (Simnet Code not included) By Randy Nordell, Pat Graves, Kari Wood, Annette Easton